

CITY OF JEFFERSONVILLE

APPLICATION FOR LEAK ADJUSTMENT CREDIT

Name: _____ Date: _____

Service Address: _____

Customer Account Number: _____ Daytime Phone: _____

Date you first noticed your leak: _____ Date leak was repaired: _____

Where was the leak located?

Inside the House Between the house and the water meter In the irrigation system

Have you ever received a previous leak adjustment? NO YES, approximate year _____

Have you attached a receipt/documentation for the leak repairs? YES NO

If No please complete the No Repair Receipt/Documentation form enclosed with this application. Note, copies of receipts documenting the repair or a "No Repair Receipt/Documentation Form" MUST be returned with your completed application, or the application will be returned to you.

Are you a tenant at this property? YES NO

Landlord's Name _____

Landlord's mailing address _____

City/State/Zip _____

Please describe how your leak was identified or provide any additional facts you think might be helpful (or attach an extra page)

How much is your total bill? _____

We suggest you pay at least the amount of your average bill at this time, and pay the current amount for any future bills until the adjustment has been processed. The balance due after your Leak Adjustment will typically be higher than your usual bill amount.

By signing this request, I certify that I understand the terms and conditions of the City of Jeffersonville Leak Adjustment Policy.

Customer Signature

Printed Name

Note: If you haven't received a water bill through the date your leak was repaired, we will process your claim after your next bill. It takes an average of 30 days to process customer Leak Adjustment Claims. Your patience during this process will be appreciated. Any penalties associated with the leak during this process will be waived. If you pay by automatic bank draft and cannot pay the full amount immediately, you may call the Sewer Billing Office at (812) 285-6418 to request a temporary removal from the auto pay list. Please call two weeks prior to the due date.